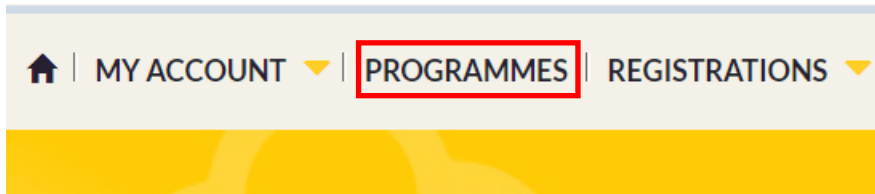




Covid-19 Operating Standard Payment (Extension) Guidance on HIVE

- 1) Firstly select **Programmes** to activate the **Covid-19 Operating Supports Extension**.



- 2) In this window, under **Available Programme Applications**, you will see the Programme **Covid-19 Operating Supports/Name Covid 19 Supports Extension**. Select that Programme, which will highlight the line below, and click **START**.

Programme Application x +

https://preportal.sp.ncs.gov.ie/ProgrammeApplications/

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Search Portal Content Kays Creche (20GY0015)

MY ACCOUNT PROGRAMMES REGISTRATIONS FUNDING COMPLIANCE REQUESTS RESOURCES ANNOUNCEMENTS

Home > Programme Applications

MY ACTIVE PROGRAMME APPLICATIONS

Please note that if your application is at a 'draft' stage this has not been submitted and you will not be in contract

Programme Application Type	Submitted By	Created On	Stage
Covid 19 Supports	Kay Bloggs	09/02/2021 12:56	Submitted
ECCE 2020	Kay Bloggs	14/08/2020 12:34	Submitted

AVAILABLE PROGRAMME APPLICATIONS

Programme	Name	Open Date/Time	Close Date/Time
<input checked="" type="checkbox"/> Covid 19 Operating Supports	Covid 19 Supports Extension	08/03/2021 08:00	28/03/2021 23:59
<input type="checkbox"/> Covid-19 RSP Payments	Covid-19 RSP Payments	03/07/2020 11:00	18/10/2021 17:00
<input type="checkbox"/> National Childcare Scheme	NCS 2019	01/06/2018 08:00	01/10/2021 08:00
<input type="checkbox"/> National Childcare Scheme	NCS 2020	29/06/2020 08:00	22/08/2021 08:00

Start

2021 National Childcare Scheme

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1008 09/03/2021



3) This is the **Start Programme** correct here. Then select **NEXT**.

Application window. Ensure that all details are

Programme Application x +

https://preportalsp.ncs.gov.ie/ProgrammeApplications/ProgrammeApplicationForm/?id=c217f563-bf80-eb11-b81a-005056b26303

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MY ACCOUNT PROGRAMMES REGISTRATIONS FUNDING COMPLIANCE REQUESTS RESOURCES ANNOUNCEMENTS

Home > Programme Applications > Programme Application Form

START PROGRAMME APPLICATION

Organisation Kays Creche	Programme Covid 19 Operating Supports
Service Provider * Kays Creche	Name * Covid 19 Supports Extension
Programme Application Type * Covid 19 Supports Extension	Open Date/Time 08/03/2021 08:00
	Close Date/Time 28/03/2021 23:59

Next

2021 National Childcare Scheme Contact Us About Us Privacy Statement Freedom of Information PIP

4) The next window is for **Certify Bank Account**. Ensure that all details are correct here, then select **NEXT**.

5) The last window here, is to **CONFIRM** you want to proceed with the Contract Activation. Please read the terms and conditions carefully, and then select **SUBMIT** when you are happy to proceed.

Click the confirm option in order to finalize your application.

I confirm I wish to proceed with Contract Activation

Submit



6) You will receive confirmation as successfully submitted.

shown below that the application has been

Home > [Programme Applications](#) > Programme Application Form

Submission completed successfully.