



## **STROKESTOWN COMMUNITY PLAYSCHOOL LTD**

### **Deputy Manager Vacancy**

We are seeking a determined and passionate deputy manager for our high-quality childcare service.

The deputy manager will support the manager in overseeing and coordinating all aspects of the efficient operation of the service to the highest quality standards.

#### **Main Duties**

- Support the Acting Centre Manager in the efficient coordination of the daily running of the centre in line with Childcare Preschool Services Regulations and our Childcare Services policies and procedures.
  - Deputise for the Acting Centre Manager in their absence
  - Responsible for the implementation of a play-based curriculum that supports all children's development, abilities and diversity in line with best practices
  - Support the ongoing professional development and supervision of the Educators within the service.
  - Support the Acting Centre Manager in ensuring that service is appropriately prepared for a TUSLA/DEIS/Pobal inspection.
  - Support the implementation of all company policies & procedures and practices and partnership with other staff, parents, families & outside support agencies.
- Responsible for ensuring the overall wellbeing and development of the children and staff.

#### **Requirements Essential:**

- QQI Level 6 in Early Years Education is desirable.
- 1 Years' experience in a similar role.
- Strong work ethic and commitment.
- Excellent communication and interpersonal skills.
- Strong MS Office skills.

#### **Job Specifications:**

- Mon to Fri 8am to 5pm/9am to 6pm. (Flexitime)
  - 40 Week Contract.
  - No weekends, no bank holidays.
  - Community not for profit service.
  - Salary open to discussion based on qualifications and experience.
- Garda Vetting is a requirement for this position and short listing will apply.

Our Childcare Service is an equal opportunities employer and acts within the scope of the Employment Act and the Equal

Status Act.

To apply send your cover letter and current CV by email to the chairperson  
[stowncommunityplayschool@gmail.com](mailto:stowncommunityplayschool@gmail.com)

Funded by the Irish Government under the National Development Plan 2007 - 2013



Registered Office: Lisroyne, Strokestown, Co. Roscommon. Incorporated in Ireland, Company Reg. number: 470362

# Strokestown Community Playschool Ltd

Lisroyne, Strokestown, Co. Roscommon

Tel: 0719634785

Email: [strokestowncommunityplayschool@gmail.com](mailto:strokestowncommunityplayschool@gmail.com)

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Informal inquiries to: The chairperson 085 8749759 Closing Date: 5pm 14<sup>th</sup> March 2025

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