Guide to Programme Support Payment (PSP)

Guide to applying for the PSP

To apply for the programme support payment, please complete the following steps. Please note for organisations with multiple services, a PSP application has to be made separately for each service in the organisation.

Step 1: Select "Programmes" from the menu bar.

| Early Yearshive | |
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| 🛧 MY ACCOUNT 🔻 PROGRAMME REGISTRATIONS 🛩 APPLICATIONS 🛩 FUNDING 🛩 COMPLIANCE REQUESTS 🛩 RESOURCES 👻 ANNOUN | CEMENTS 🚽 🔺 🔕 |
| | WELCOME Weter to the Early Years Hive - the dedicated early years programme point for survice providers: Make sure to check out the Resources section to help you navigate your weter to the check out the Resources section to help you navigate your weter through and mike the most out of the Hive. The Early Years Provider - Cherris (PTC) is point Monday to Friday Plan to Som on Wednesday). |
| Early years nive | Service Provider |

Step 2: Under the "Available Programme Applications" you will see the "Programme Support Payment" option.

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|---|--|--|---|---|
| Home > Programme Applications | | | | |
| MY ACTIVE PROGRAMME APPLICATIONS | | | | |
| Please note that If your application is at a 'draft' stage this has not been submitted and you will not be in contract | | | | |
| Programme Application Type | Submitted By | Created On | Stage | |
| | | | | |
| There are no records to display. AVAILABLE PROGRAMME APPLICATIONS | | | | |
| There are no records to display. AVAILABLE PROGRAMME APPLICATIONS Programme | Name 🔺 | Oper | n Date/Time | Close Date/Time |
| There are no records to display. AVAILABLE PROGRAMME APPLICATIONS Programme Covid-19 RSP Payments | Name A Covid-19 RSP Payments | Oper 03/0 | n Date/Time 17/2020 11:00 | Close Date/Time 18/10/2021 17:00 |
| There are no records to display. AVAILABLE PROGRAMME APPLICATIONS Programme Covid-19 RSP Payments Early-Collidence Care and Education | Name A Covid-19 RSP Payments ECCE 2020 | Oper 03/0 29/0 | n Date/Time 17/2020 11:00 16/2020 06:00 | Close Date/Time 18/10/2021 17:00 01/06/2021 18:00 |
| There are no records to display. AVAILABLE PROGRAMME APPLICATIONS Programme Covid-3P 8PP Payments Early Childhood Curre and Education National Childrare Scheme | Name A Croid-19 RSP Payments ECCE 2020 NCS 2019 | Oper 03/0 29/0 01/0 | n Date/Time /7/2020 11:00 %/2020 08:00 %/2018 08:00 | Close Date/Time 18/10/022117:00 01/06/202118:00 01/10/202108:00 |
| There are no records to display. AVAILABLE PROGRAMME APPLICATIONS Programme Covid-19 RSP Payments Early Childhood Care and Education National Childrare Scheme Vactoria Chi | Name Covid 19 RSP Payments ECCE 2020 NCS 2019 NCS 2019 | Oper 03/0 29/0 01/0 29/0 29/0 29/0 | n Date/Time /7/2020 11:00 /6/2020 08:00 /6/2018 08:00 /6/2020 08:00 | Close Date/Time 18/10/2021 17:00 01/06/2021 18:00 01/10/2021 08:00 22:08:2021 08:00 |

Step3: Select the Programme Support Payment by clicking to the left of the word "Programme" and the "Start" button will now appear on the bottom right hand side. Select the "Start" button to begin.

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| Home > Programme Applications | | | | |
| MY ACTIVE PROGRAMME APPLICATIONS | | | | |
| Please note that if your application is at a 'draft' stage this has not been submitted and you will not be in contract | | | | |
| Programme Application Type | Submitted By | Created On | | Stage |
| There are no records to display. | | | | |
| AVAILABLE PROGRAMME APPLICATIONS | | | | |
| ✓ Programme | Name 🔺 | | Open Date/Time | Close Date/Time |
| Covid-19 RSP Payments | Covid-19 RSP Payments | | 03/07/2020 11:00 | 18/10/2021 17:00 |
| Early Childhood Care and Education | ECCE 2020 | | 29/06/2020 08:00 | 01/06/2021 18:00 |
| National Childcare Scheme | NCS 2019 | | 01/06/2018 08:00 | 01/10/2021 08:00 |
| National Childcare Scheme | NCS 2020 | | 29/06/2020 08:00 | 22/08/2021 08:00 |
| ✓ Programme Support Payment | PSP 2021 | | 17/05/2021 08:00 | 26/06/2021 00:00 |
| | | | | Start |

Step 4: You are now in the "Start programme Application" screen. Review the information and select "Next" to continue.

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| Home > Programme Applications > Programme Application Form | | |
| START PROGRAMME APPLICATION | | |
| Organisation | | Programme |
| Gary One | - | Programme Support Payment |
| Service Provider * | | Name * |
| Gary One | - | PSP 2021 |
| Programme Application Type * | | Open Date/Time |
| PSP 2021 | ÷ . | 17/05/2021 08:00 |
| | | Close Date/Time |
| | | 26/06/2021 00:00 |
| | | |
| | | Next |

Step 5: There are 6 statements to be confirmed/accepted. If you are satisfied to confirm/accept these, select the boxes and then select "Next"

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| Home > Programme Applications > Programme Application Form | |
| PROGRAMME SUPPORT PAYMENT | |
| confirm that I wish to apply for the 'Programme Support Payment' in respect of DCEDIY funded Programmes operated by the service. | |
| accept that the Programme Support Payments is intended to contribute towards the cost of the additional administration and work undertaken outside the contact hours associated with the p | rovision of the DCEDIY funding programmes. |
| confirm that I have read and understand the requirements of the DCEDIV funding agreements and programme rules and that the service is fully compliant in relation to these. | |
| understand and I am aware that PSP will be paid on the basis that any outstanding compliance/verification issues have been addressed and resolved. | |
| Accept that this payment may be subject to recoupment by deduction from programme funding payments where a Pobal compliance visit finds the service to be non-compliant. I acknowledge the Children, Equality, Disability, Integration and Youth. Ince approved for funding. I confirm that the Programme Support Payment can be made into one of the bank accounts that has been set up for the Service on Hive. | hat decisions in this regard will be at the sole discretion of the Department |
| Previous | Next |

Step 6: You are now in a screen where you can confirm that you wish to proceed with the PSP application. If you wish to proceed, select the box confirming you wish to proceed and select "Submit"

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| Home > Programme Applications > Programme Application Form | | | |
| | | | |
| Service Provider * | Number | | |
| Alan One | PSP 2021-00000544 | | |
| Programme Name * | Submitted By | Submitted On | |
| PSP 2021 | Alan One | 25/05/2021 09:26 | |
| | | | |
| Thank you for completing the PSP application form. | | | |
| | | | |
| Click the confirm option in order to finalize your application. | | | |
| □ I confirm I wish to proceed with the PSP application | | | |
| | | | |
| Submit | | | |
| | | | |

Step 7: You will now see a message confirming your application completed successfully. Select on the Home tab to return to the Home page.

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| None > Programme Asplications > Programme Application Form | | |
| | | |
| Submission completed successfully. | | |
| | | |
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Step 8: You are now back on the Home page

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| WELCOME Welcome to the Early Years Hive - the dedicated early years programme |
| portal for service providers. Male gue to decknot the Resources section to help you navigate your vay through and make the most out of the Hive. |
| The Early Years Provider Centre (CYRC) is open Monday to Friday Year to Som (Dom to Som on Wednesday). Service |
| Provider |
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