

Dear Early Childhood Care and Educator/Service Provider,

Please see below our bulletin for the Early Childhood Care and Education (ECCE) sector in County Roscommon with relevant information for you regarding deadlines, training and updates.

As always, we welcome any feedback on our communication with you and if you need to have something clarified or discussed in more detail, then please contact a member of our staff team through email or on our main number at 094 9622540.

Please keep updated through our new website [www.roscommonchildcare.ie](http://www.roscommonchildcare.ie) and on our face book page at <https://www.facebook.com/roscommonchildcare/> where we will continue to post relevant information for our sector as the central local information hub for the ECCE sector in County Roscommon.

***We aim to as wide an audience as possible and would be grateful if you could distribute this to each member of your staff teams and place on your bulletin/information board for sharing of information. We hope you enjoy this bulletin and find it informative and beneficial.***

Kind Regards,

Irene Cafferky, Manager and Roscommon CCC Staff Team Carmel, Majella, Martina & Louise Roscommon County Childcare Committee

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- 29 September, 2017 – CCS August 17 returns

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## UPCOMING DEADLINES OF IMPORTANCE

### 18th August 2017 – CCS snapshot period opens

- **18 September, 2017 – CCS Snapshot Period Opens**

### 29 September, 2017 – CCS August 17 returns

- **29 September, 2017 – CCS August 17 returns**

Community services with CCS must have submitted their August 2017 returns by this date.

This does not apply to CCSP.

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## Continuing Professional Development Training/Workshops



## National Early Years Child Protection & Welfare Training

RCCC have set dates for the autumn schedule of **Always Children First Refresher and Foundation Modules** for Early Years Services. This training is the **only** standard Child Protection training relevant to early year's services and as such, has been tailored to the issues and needs of the sector.

**The Always Children First Refresher Training (approx. 3.5 hrs duration) will be held on the following dates:**

**Date:** Thursday 28<sup>th</sup> September 2017

**Time:** 2.00pm – 5.30pm.

**Venue:** Roscommon CCC Offices, Castlerea

**Cost:** €10 per participant

**Date:** Friday 29<sup>th</sup> September 2017

**Time:** 2.00pm – 5.30pm.

**Venue:** Athlone Town

**Cost:** €10 per participant

### **Always Children First Child Welfare and Protection Foundation Level - 1 day Training**

Full Day Foundation Level Child Protection (for those who have not previously completed the Child Protection Foundation Level training).

**Date:** Thursday 5<sup>th</sup> October 2017

**Time:** 10am – 5.00pm.

**Venue:** Roscommon CCC Offices, Castlerea

**Cost:** €10 per participant

Please contact Irene or any staff member at Roscommon CCC or email [info@roscommonchildcare.ie](mailto:info@roscommonchildcare.ie) as soon as possible if you wish to book a place on one of the above courses.

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## HACCP Food Safety Training

Upcoming Training Courses in the local area:

### HACCP Food Hygiene Training – 1 day

Location	Start Date
Galway	Sept 28 <sup>th</sup> 2017

### QQI L4 HACCP Food Hygiene Training - 2 days

Location	Start Date
Longford	Sept 27 <sup>th</sup> 2017
Sligo	Oct 2 <sup>nd</sup> 2017
Roscommon	Oct 9 <sup>th</sup> 2017

### QQI L5 HACCP Food Safety Management - 2.5 days

Location	Start Date
Galway	Oct. 19 <sup>th</sup> 2017

### QQI L6 HACCP Management Training - Production and Catering - 4 days

Location	Start Date
Sligo	Oct 4 <sup>th</sup> 2017
Leitrim	Oct 25 <sup>th</sup> 2017

Visit their website <https://www.about-hygiene.com/>  
for further training options and venues.

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### Registrations

#### Registration start/end dates

Even though your service may start and end their programme year mid-week, PIP will only allow registrations to start on a Monday and end on a Friday. For example if you start back on Thursday 31<sup>st</sup> August and finish on Wednesday 27<sup>th</sup> June, you will have to register children as starting on Monday 28<sup>th</sup> August and finishing on Friday 29<sup>th</sup> June. This will not affect your payments as these are calculated from your calendars.

### ID Numbers 2016/17

#### Using registration ID numbers from 2016/17

If you have children who are continuing their ECCE programme with you from last year, you cannot use their 2016/17 registration ID instead of their PPSN, the system won't recognise it. You will have to get the parents to fill out the child's PPSN details on the pre-registration forms which you will find on PIP.

### Higher Capitation

#### Higher Capitation

The process for applying for the higher capitation is now open. The guidelines and forms are on the DCYA website click [here](#).

### Attendance Records Guidelines

Attendance records guidelines are now available on PIP. Following these guidelines will help with your compliance visits.

### Exemptions

#### Minimum enrolment exemptions

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The guidelines regarding minimum enrolments are in the appendix of your ECCE contract, point 9. We have attached the guide to this email. If you need an exemption, please contact a member of the Roscommon CCC team who will send you a form. Don't forget if you have more than one ECCE room, and one has less than 8 children, you need an exemption for the second room. Check the guidelines (attached to email sent out to services by us) to see if this is relevant to you.

### ECCE payments

#### ECCE payments

A notice regarding ECCE payments is on PIP. The next payment will be made on 22 September for registrations made by the close of business on 18 September. Registrations entered after 18 September will be included in the weekly catch up payments which start on 29 September.

Don't forget to submit your calendar as payments are based on your calendar days.

A notice regarding ECCE payments is on PIP. The next payment will be made on 22 September for registrations made by the close of business on 18 September. Registrations entered after 18 September will be included in the weekly catch up payments which start on 29 September.

Don't forget to submit your calendar as payments are based on your calendar days.

### AIM payment schedule

The payment schedule is now on PIP.

### LINC Capitation Payments

#### LINC applications

It is our understanding that applications for the additional capitation available for those who have undertaken the LINC course will be available towards the end of September/early October, with the payments beginning at the end of October.

### A Children Focused Service Provider Workshop

A by Monday 18<sup>th</sup> September. Children Focused Service Provider Workshop will take place on Thursday 21<sup>st</sup> September where the issue of service provision for children who experience domestic

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violence will be explored. The workshop will be facilitated by the consultant for the Needs Analysis Project, Ms Kathy Walsh. The workshop will take place from 10.00am to 12.30pm in the Radisson Blue Hotel, Athlone, Co. Westmeath. If you wish to attend the workshop please confirm by email to [valerie.everard@tusla.ie](mailto:valerie.everard@tusla.ie)

### Rainbows at Vita House Family Centre



Rainbows

at



Vita House  
Family Centre

**Rainbows is a free support group for children aged between 5 and 12 years who have experienced loss through bereavement or separation**

**Our next 12week course of Rainbows will commence in Vita House, Abbey Street on Wednesday 20th September 2017 from 6:30 pm to 7:30pm**

**For more information or to request an application form, email [sbrennan@vitahouse.org](mailto:sbrennan@vitahouse.org) or call 090 66 25898**

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